

## Communication No. 2660

### Additional C Contribution: Requirements for implementation of Athlete Safeguarding measures

Athlete Safeguarding is a crucial issue for the ISU. At the 2024 ISU Congress, it was announced that the C Contribution for ISU Members will be increased to US\$ 30'000 per Branch from 2024 onwards. For the C Contribution 2024, this increase must be utilized by ISU Members for the implementation of Athlete Safeguarding measures within the Member federation.

The situation and challenges of each ISU Member in relation to Athlete Safeguarding are unique, depending on national laws, organizations and services as well as the rules, policies, practices and resources of the ISU Member federation. The amount of the 2024 C Contribution to be used for the implementation of Athlete Safeguarding measures is as follows:

For ISU Members representing one Branch US\$ 5'000  
For ISU Members representing both Branches US\$ 10'000.

#### 1. Requirements to receive additional C Contribution

The additional C Contribution 2024 shall be paid to all ISU Members on the following conditions:

- a) The financial support must be used by the ISU Member to reinforce and implement Athlete Safeguarding. The activities must be in line with the ISU Athlete Safeguarding Policy.
- b) At a minimum the following must be implemented by the ISU Member:
  - i) Adoption of an Athlete Safeguarding Policy by the ISU Member.
  - ii) Creation and implementation of Athlete Safeguarding Procedures to implement the ISU Member's Safeguarding Policy.
  - iii) Identification and training of a Safeguarding Lead within the ISU Member federation, who shall have completed appropriate Safeguarding training (either training provided at a national level by an appropriate entity, or the three Safeguarding eLearning modules available [here](#)).
  - iv) Creation of a communication plan to raise awareness of Safeguarding matters within the ISU Member federation, including among Skaters, Coaches and Athlete Support Personnel, Officials, and federation staff members who have direct contact with Skaters. The communication plan must include how to report incidents of suspected or observed abuse or harassment to the ISU Member federation.
- c) Athlete Safeguarding Education for Skaters, Coaches and other Athlete Support Personnel (such as medical staff, Team Leaders etc.), and also Skaters' parents, is highly recommended.

Templates and resources can be found on the ISU website and advice is available from the ISU Safeguarding Officer, Cristina Ibarra ([safeguarding@isu.ch](mailto:safeguarding@isu.ch)).

## 2. Payment

Payment of the standard C Contribution will be made as usual from January 1, 2025. The criteria and requirements set out in Communication 2310 apply.

The additional C Contribution for Safeguarding measures will also be paid from January 1, 2025. For ISU Members in the A Category that do not receive the standard C Contribution due to lack of participation in ISU Events, and for ISU Members in the B Category that receive a reduced amount of the standard C Contribution, the additional C Contribution amount of US\$ 5'000 or US\$ 10'000 will nonetheless be available if the respective ISU Member commits to fulfilling the minimum requirements listed in Section 1.a) to c) above. The ISU Member must send to the ISU Secretariat separate written payment instructions for the additional C Contribution for Safeguarding measures on the attached **Appendix A**, signed by the ISU Member's President and General Secretary. Payments will be made after January 1, 2025. The funds may only be used for the purposes specified in Section 1 above, relating to implementation of Athlete Safeguarding measures.

## 3. Reporting Requirements

The usual reporting requirements for the C Contribution apply, as set out in Communication 2310. However, **an additional report on the use of the C Contribution for the implementation of Athlete Safeguarding measures is required**. The reporting deadline for this part of the 2024 C Contribution will be extended in order to give sufficient time for ISU Members to implement their Safeguarding measures.

The report must show that the minimum activities listed in Section 1 above have been completed, and describe any other ISU Member activities contributing to the improvement of Athlete Safeguarding within the ISU Member federation. Expenditure on these activities must be listed.

The report template **Appendix B** must be completed and sent at the latest by November 1, 2026 to [development@isu.ch](mailto:development@isu.ch) and to [safeguarding@isu.ch](mailto:safeguarding@isu.ch).

In summary, the reporting requirements are as follows:

Amount to be reported	Report deadline	Report form
C Contribution 2024 (US\$ 25'000 or US\$ 50'000)	November 1, 2025	<a href="#">See Communication 2310</a>
Additional C Contribution 2024 (Safeguarding)	November 1, 2026	Appendix B to this Communication

Any questions may be addressed to [development@isu.ch](mailto:development@isu.ch) and to [safeguarding@isu.ch](mailto:safeguarding@isu.ch).

August 8, 2024

Jae Youl Kim, President

Colin Smith, Director General

ISU Member Name and Logo:

# PAYMENT INSTRUCTIONS

Date:

**Bill to:**

International Skating Union  
Avenue Juste-Oliver 17  
1006 Lausanne  
Switzerland

**Additional Contribution 2024 – Athlete Safeguarding Measures**

ISU Additional C-Contribution (Year 2024)	
ISU Members representing one Branch – USD 5'000	
ISU Members representing two Branches – USD 10'000	
<b>TOTAL USD</b>	

**ISU Member bank information**

Account name:  
Account number (IBAN):  
Swift:

**ISU Member address**

Line 1:  
Line 2:  
Line 3:  
Post code:  
City, country:

We confirm that the Additional C Contribution 2024 – Athlete Safeguarding Measures will be used for the activities listed under ISU Communication No. 2660, paragraph 1.

President Name:

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 President Signature

General Secretary Name:

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 General Secretary Signature

**REPORT – C Contribution for Safeguarding**

1. Adoption of an Athlete Safeguarding Policy by the ISU Member.

Please attach a copy of your Policy

2. Creation and implementation of Athlete Safeguarding Procedures to implement the Safeguarding Policy.

Please attach a copy of your Procedures

3. Identification and training of a Safeguarding Lead within the ISU Member federation, who shall have completed appropriate Safeguarding training (either training provided at a national level by an appropriate entity, or the three Safeguarding eLearning modules available [here](#)).

Name of identified Safeguarding Lead:

Training/education completed:

Please attach a copy of the proof of completed training (e.g. certificate)

4. Creation of a communication plan to raise awareness of Safeguarding matters among the Skaters and other key constituents in the Member federation.

Please describe your communication plan, including what activities have already been completed:

5. Athlete Safeguarding Education of Skaters, Coaches and other entourage members (such as medical staff, Team Leaders etc.), and also Skaters' parents, is highly recommended.

Please describe any Safeguarding education provided including: place, date, target audience, topics covered: